

ECOCITY AFTERPARTY FEB. 23RD 19:30 CET

MAIN STAGE ANNOUNCEMENTS!

DANCE PARTY IN **HAPTICS MIXED REALITY**
LOUNGE AND SUPPER CLUB

NETWORKING IN THE **STUDENT**
SHOWCASE



EVENT GUIDE

Ecocity Afterparty is brought to you by

ECOCITY BUILDERS



IMMERSIVE LEARNING RESEARCH NETWORK

META AND BEYOND



Welcome to the Ecocity World Summit '22 Afterparty! We can't wait to welcome you on Wednesday, February 23rd, at 19:30 CET. Here is your Event Guide.

PRE EVENT SET UP

Pre-event support drop-in and walkthrough days: February 17, 18 and 20, 17:00 - 19:00pm CET

(check for your corresponding time)

To make sure you're ready to go on Wednesday, February 23rd, we invite you to attend a pre-event day on either February 17 (Thursday), 18 (Friday), or 20 (Sunday) between 5pm-7pm Central European Time (CET).

IMPORTANT! The Afterparty platform is not the same platform we're using for the main conference!

To get on to the Afterparty platform, on Virbela/ilrn, you will need to:

1) Download Virbela Campus/ilrn to your laptop or computer. We strongly recommend using a laptop or desktop computer for the best experience.

Go here to download and install: <https://www.virbela.com/install?id=ilrn>

2) Create an account.

3) Create your avatar! Once you are in the platform, you will be able to walk around the venue in avatar form, so you will need to dress your avatar up ready for the event.

4) Enter and explore. The platform may feel a little disorientating at first, so take your time to look around and practice using your arrow keys to walk.

Setting yourself up is very straightforward and easy to understand, but the information below is designed to help you get the absolute best from the event.

What to expect at the Ecocity Afterparty: Wednesday, February 23rd - 7:30pm to 9:30pm CET

It's event day, you have downloaded the Campus and your avatar is all dressed up!

Event arrival 7:30pm Rotterdam/CET go to the MAIN STAGE

Refer to your time zone for what time **you** should arrive "in world". Meet in the Main Stage for announcements. After announcements we'll head over to the Haptics Lounge and Student Showcase.

Event etiquette

We cannot wait for you to have the best event, which is why we ask you to pay special attention to the event etiquette below

- Please do not go on any of the stages. If you do, an admin will remove you from the venue and you will have to re-enter.
- Do not use the public chat box, this is for event admins only.
- Stay muted on arrival and use headphones. Otherwise, your sound quality will be less than ideal for you and for those around you as your sound will create an echo. :(
- Press downbutton 1 to speak, keep your microphone on mute when not speaking.
- Do not say or do anything on the day that you would not do when meeting your fellow delegates in person.

Thank you for taking your time to read the event guide and have a wonderful Afterparty.

See you soon!

- Kirstin Miller, Ecocity Builders



Using VirBELA: A full guide

Technical considerations

So you have the best possible experience we would strongly encourage you to take part in the event via a laptop or desktop computer, phone or tablet will be audio only.

Most devices will support VirBELA, but if you struggle to download or operate the program, you may need to check that your device's operating system is supported and that it meets the minimum hardware requirements.

If you are still struggling to download VirBELA after ensuring that your device meets the requirements, check if the program has been blocked by your firewall.

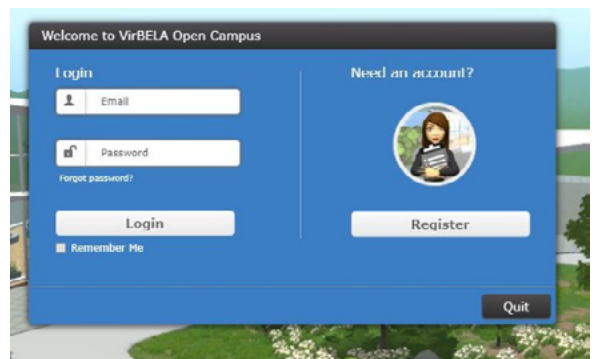
Setting up the VirBELA Ecocity world and your avatar

Download iLRN Campus on VirBELA

Go to <https://www.virbela.com/install?id=ilrn> It will open your web browser and a webpage alongside a download for a PC or MAC. The webpage also contains a tutorial on how to download and how to make your avatar. If you can't find the email, let us know right away - afterparty@ecocitybuilders.org and we will resend it to you. Check your spam folder first!

Logging In

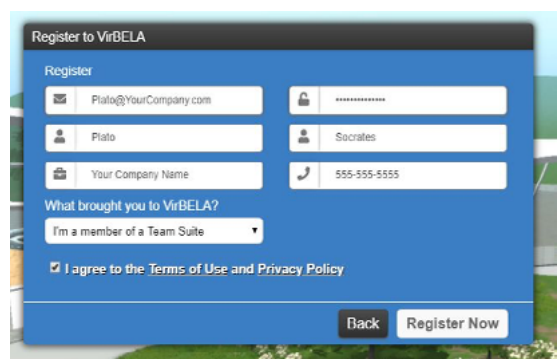
Once VirBELA/ilrn is downloaded, create a VirBELA/ilrn account and click Register.



You will need to provide your email, first name, last name, organization, create a password. You have the option to provide your phone number but this is not required.



Once you have completed the form, click Register Now. You will receive a verification email. From here you will enter the email you provided and password you created, then click Login. Click 'Remember Me' and it will log you in automatically on event day.



Creating your avatar

Once the ILRN campus on VirBELA is installed, log in and create your avatar.

When you log in the first time, you will be taken to the character creation screen.

Here you will be able to create your own avatar. This is not meant to be a replica of you but a fun cartoon character, so you can have great fun setting up your avatar, especially when trying on different outfits!



Once your avatar is created, select save and exit – use the green button in the bottom right hand corner of the character creation screen). This will then bring you into the world.

How to move your avatar – the basics.

Movement: By default, you can move around the world with either the keyboard or the mouse.



The up and down arrow will move you forward and backward.

The left and right arrow will turn the camera.



W and **S** will move you forward and backward.

A and **D** will turn the camera.

Look around

By pressing the spacebar, you can unlock your camera and look around freely.

Pressing the spacebar again will lock the camera back in place. This function works both when standing and when sitting.



Space

Take a look at a short tutorial on how to move your [avatar](#).

Using the on-screen menus

Context menu – the blue box

In the upper left corner of the screen sits the context menu. Here you will find information about how many users are in the same area as you, names of people in the area, and the GO TO menu, which allows you to navigate the world easily.

How to navigate to rooms

The GO TO menu within the context menu allows you to jump to different locations. For example, if you have finished networking in the Exhibit Hall and want to go to the Auditorium for the Keynote, you would:

Select GO TO and Auditorium. Your avatar will then be transported and arrive in the Auditorium.

To go to beach > GO TO > Campus Locations > Beach

To go to roof > GO TO > Campus Locations > Roof

If a location you want to go to does not appear, select GO TO > Campus. Once you have arrived on campus select GO TO > and the location you need to get to.

How to communicate

There are two main ways of communicating within VirBELA, each managed in the lower left of the screen.

Voice communication: When you arrive in the world, your microphone will be on mute. Please keep it on mute except when you are talking, to avoid background noise.

You can speak to your fellow guests by pressing and holding 1 and speaking normally. When you are speaking, a chat bubble will appear both above your head and above the icon.

Chat communication: The other method of communication is Chat. In the chat menu you can send messages, share files, and communicate with others privately.

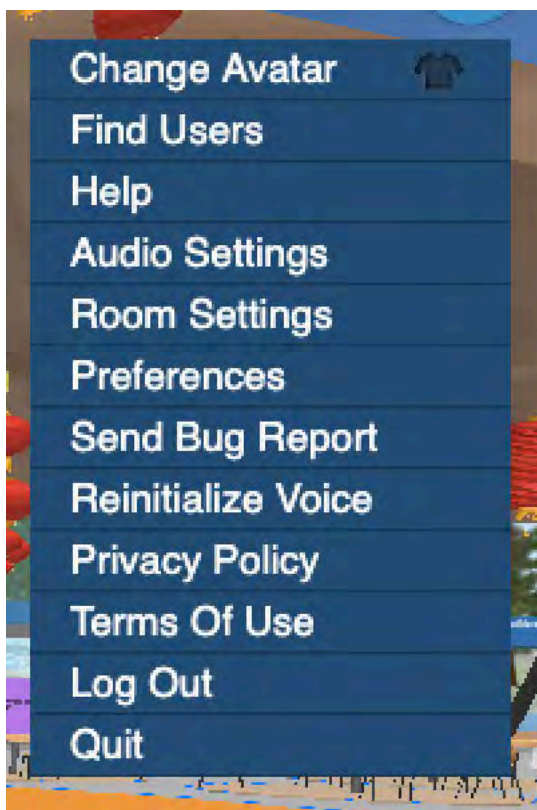
To use the chat, compose your message then click send or press enter on your keyboard. Please note; only talk in private chats NOT public chat.

The smiley face provides emojis for adding flair to your messages.

To upload a file, click the up arrow on the right side of the chat box.

Gear Menu

The gear menu in the top right-hand corner houses many important tools.



Change Avatar

allows you to customize your avatar.

Find Users

allows you to locate other people within the Open Campus. Enter the person's name or display name and it will show you where they are located.

Help

Opens up the VirBELA Zendesk page, a repository for helpful guides and information.

Audio Settings

used to set microphone sensitivity, select the active mic, and quickly open your computer's microphone settings. You can also use this setting to reduce the environmental sounds, such as if the background noise at the beach is too loud.

Reinitialize voice

if you're having issues with feedback on your voice, click on this to reset your microphone.

Technical support

If you are having issues downloading Virbela onto your computer, ensure that you have the requirements [outlined here](#). If you have the correct requirements and are still having issues downloading the application email Alex and the team at:

alex@metaandbeyondconsulting.com

FAQ

[I'm having issues downloading Virbela](#)

If you are having issues downloading the Virbela application please contact the Afterparty Concierge tech support: alex@metaandbeyondconsulting.com

[I'm in the world, however I am having issues with sound and talking?](#)

Any technical issues when you are inside the world, our Afterparty Concierge and technical staff are all on hand to help you with. Any issues should be fixed on the pre-event days (February 17, 18 or 20), however if issues do arise on event day, the team will be on hand that day too.

[I can hear a lot of people talking, what shall I do?](#)

Like in a real-life event, if you are stood in a busy space with lots of people talking it's going to be noisy. Like in real-life, if you move away from crowds of people the sound will get quieter.

[I keep getting feedback](#)

If you are experiencing feedback, turn off your microphone and hold down number 1 when you wish to speak.

I am lost and don't know how to get back to where I need to be

The Campus is a large place, however if you ever find you don't know where you are. Use your GO TO menu to navigate back to campus. From campus you can then use the GO TO to get to any location.

The app seems to be running very slow

We recommend shutting down all other applications on your computer whilst running the Campus to allow the application to run at full speed.

Operating Systems Supported

- Windows 7 SP1+ or newer
- Mac OS X 10.11 or newer

Hardware Requirements

Note: The minimum requirements are the very least necessary to run VirBELA/Ilrn. If your device doesn't meet these requirements, unfortunately we can't guarantee that your computer will be able to run VirBELA. In order to get the best performance out of VirBELA, you'll need to make sure your computer meets the "recommended requirements."

Minimum PC Requirements

CPU: 1.8GHz Intel Core i5 or 2GHz AMD Phenom II

Memory: 4GB

Graphics: Graphics device with DX10 (Shader model 4.0)

Storage: 2.5GB

Minimum Mac Requirements

CPU: 2GHz Intel Core i5

Memory: 4GB

Graphics: Intel HD Graphics 4000

Storage: 2.5GB

Recommended PC Requirements

CPU: 2.5GHz Intel Core i7 or 2.2GHz AMD A8

Memory: 8GB

Graphics: Dedicated graphics device with DX11(shader model 4.0) and at least 1GB of on-board memory

Storage: 2.5GB

Recommended Mac Requirements

CPU: 2.5GHz Intel Core i7

Memory: 8GB

Graphics: GeForce GT 750M or better

Storage: 2.5GB